

Memorandum of Understanding

I understand that funds approved for this project are limited in scope to the items approved for in this grant application. Any changes to expenditures will need to be approved by the foundation board or my organization may no longer be considered for Operation Round Up dollars.

My organization will be required to submit a final report upon completion of its project or program. If the program is ongoing, a report is required after grant funds have been used in entirety.

Items to include in the report:

- Final report form
- Pictures and/or video of the project/program in action
- "Before" pictures and/or video (if available)
- Summary of the progress/results using the goals listed in the original grant application
- Description of any significant challenges experienced related to the funded grant project/program

Final reports are due at least one year after grant funds are received. Failure to remit a final report could result in future applications being removed from consideration.

Name of Organization: _____

Address: _____

Phone: _____ Email: _____

I represent that I am authorized by the named organization to submit this final report on its behalf and to make the assertions in this certification and to bind the organization accordingly. I understand that the CLAY ELECTRIC FOUNDATION, INC. has the right to fully audit the use of this donation at any time. I also understand that CLAY ELECTRIC FOUNDATION, INC. and CLAY ELECTRIC COOPERATIVE, INC. may use this application for publicity and promotional purposes.

Signature

Printed Name

Completed reports may be emailed to:
clayelectricfoundation@clayelectric.com

Or mail to:
CLAY ELECTRIC FOUNDATION, INC.
C/O
Edwina Painter
P.O. Box 308
Keystone Heights, Florida 32656-0308

ORGANIZATION FINAL REPORT

Date of Report: _____

Legal Name of Organization _____

Organization Address: _____

City _____ State _____ Zip _____

Contact Person _____ Work # _____ Cell # _____

Fax: _____ Email Address: _____

Website: _____

Project Name: _____ Amount Granted: _____

Start date of program/project: _____ End Date: _____

How many individuals were served by the project/program and in which counties? _____

Please include the following supporting documents with this form:

- Pictures and/or video of the project/program in action "BEFORE" pictures and /or video (if available)
- Summary of the progress/results using the goals listed in the original grant application
- Description of any significant challenge experienced related to the funded grant project/program

I represent that I am authorized by the named organization to submit this final report on its behalf and to make the assertions in this certification and to bind the organization accordingly. I understand that the CLAY ELECTRIC FOUNDATION, INC. has the right to fully audit the use of this donation at any time. I also understand that CLAY ELECTRIC FOUNDATION, INC. and CLAY ELECTRIC COOPERATIVE, INC. may use this application for publicity and promotional purposes.

Signature

Printed Name

Completed reports may be emailed to:
clayelectricfoundation@clayelectric.com

Or mail to:
CLAY ELECTRIC FOUNDATION, INC.
C/O
Edwina Painter
P.O. Box 308
Keystone Heights, Florida 32656-0308